



**Division of Medical Services
Office of Long Term Care**

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MEMORANDUM

LTC-A-2013-08

TO: ☐ Nursing Facilities; ☒ ICFs/MR 16 Bed & Over; ☒ HDCs;
☒ ICFs/MR Under 16 Beds; ☐ ALF Level I; ☐ ALF Level II;
☐ RCFs; ☐ Adult Day Cares; ☐ Adult Day Health Cares;
☐ Post-Acute Head Injury Facilities; ☒ Interested Parties;
☒ DHS County Offices

FROM: Carol Shockley, Director, Office of Long Term Care

DATE: June 17, 2013

RE: Advisory Memo - ICF/IID Client Eligibility Review Schedule Change

Effective August 1, 2013, reviews of eligibility for clients of Intermediate Care Facilities for Individuals with Intellectual Disabilities (ICF/IID) will be conducted annually rather than every six (6) months. So as to not delay reimbursement, the yearly effective date will change on the next effective date due. For example:

- If a review date is due August 1, 2013, the facility will submit the review and the next review date will be August 1, 2014.
- If the review date is September 15, 2013, the next review date will be September 15, 2013.

Review dates before August 1, 2013, will have one more six (6) month review before the review date is changed to annual. For example, if a review date is due July 15, 2013, the next review date will be January 15, 2013, and the review date will be conducted annually (January 15 of each year).

Should you have any question the review dates please contact Sherri Proffer, RN at 501-320-6192 or via email at sherri.proffer@arkansas.gov.

If you need this material in alternative format such as large print, please contact our Americans with Disabilities Act Coordinator at 501-682-8307 (voice) or 501-682-6789 (TDD).

CS/bcs